



238 Patterson Center Ct

Winston Salem NC 27105

(336) 999-4445

### Credit Application

#### Company Information

Company Name \_\_\_\_\_ Year in Business \_\_\_\_\_

Business Address \_\_\_\_\_

Address

City

State

Zip Code

Business Property       Owned       Leased

(If different from business address)

Billing Address \_\_\_\_\_

Address

City

State

Zip Code

Phone Number (\_\_\_\_\_) \_\_\_\_\_ Fax Number (\_\_\_\_\_) \_\_\_\_\_

Mobile Number (\_\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Would you prefer invoices be sent by:       E-Mail       Fax       U.S. Mail

Federal ID/Social Security Number \_\_\_\_\_

Credit Limit Requested \_\_\_\_\_

General Contractor       Subcontractor       Other \_\_\_\_\_

#### Trade References:

1.) \_\_\_\_\_

Name	City, State	Phone	Fax
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Email: \_\_\_\_\_

2.) \_\_\_\_\_

Name	City, State	Phone	Fax
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Email: \_\_\_\_\_

3.) \_\_\_\_\_

Name

City, State

Phone

Fax

Email: \_\_\_\_\_

Bank References:

1.) \_\_\_\_\_

Name

City, State

Phone

Fax

2.) \_\_\_\_\_

Name

City, State

Phone

Fax

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**Credit Application**  
**Terms and Conditions**

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I \_\_\_\_\_, acting on behalf of \_\_\_\_\_ ("Customer"),

Hereby certify and agree as follows:

1. Customer represents that the information supplied in the Credit Application is in all respects complete, accurate and truthful. Customer agrees to notify Trademark Building Supply, Inc. promptly, in writing, of any substantive changes in the information needed.
2. Customer shall immediately notify Trademark Building Supply, Inc. of any change of postal or email address, and, failing such notification, any notice to Customer is effectively sent if sent by post or email to Customer's last known address.
3. Customer understands that the information included in the credit application is for use by Trademark Building Supply, Inc. in determining the amount, if any, and conditions of the credit extended.
4. Credit limit and payment terms requested are contingent upon credit approval from Trademark Building Supply, Inc. Customer understands that Trademark Building Supply, Inc. may cancel credit at any time without notice.

5. In the event credit is extended, Customer shall pay all invoices when due and pay interest on overdue accounts as recorded on Trademark Building Supply, Inc. Invoices. Customer acknowledges that Trademark Building Supply, Inc. may change such conditions from time to time. Standard payment terms are 30 for all business, unless agreed upon in writing and signed by Trademark Building Supply, Inc. All accounts 31 days old will be considered delinquent and subject to review of credit privilege. A service charge of one and one-half percent (1½%) monthly) may be assessed on all delinquent bills.

6. If Customer fails to abide by the conditions of the invoice or this credit agreement, or if Trademark Building Supply, Inc., in its absolute discretion, determines that Customer will be unable to pay amounts due and owing, Trademark Building Supply, Inc. has the right to revise or revoke these credit arrangements. Any additional new services would be provided on a C.O.D basis.

7. Customer agrees that Trademark Building Supply, Inc. may suspend all services as the result of Customers untimely payment or performance, and/or Customer's failure to abide by the conditions of the invoice or this credit agreement.

8. Customer agrees to be held accountable for the payment of any and all penalties or late fees that may result from Customer's untimely payment or performance, and/or Customer's failure to abide by the conditions of the invoice or this credit agreement.

9. Customer agrees that Trademark Building Supply, Inc. may offset monies due from Customer or any affiliate monies owed by Trademark Building Supply, Inc. to Company or any affiliate. Customer agrees that it will not offset any amounts due to Trademark Building Supply, Inc. or claimed to be to due to Customer from Trademark Building Supply, Inc.

10. Customer understands that a \$35 fee will be assessed on any received checks that are returned by the bank due to insufficient funds.

11. Customer agrees to submit payment to Trademark Building Supply, Inc. in full for all services rendered (without deduction), on the due date of each billing, at: Attention: AR Department, Trademark Building Supply, Inc., 238 Patterson Center Ct, Winston Salem NC 27105. Payments made shall be applied by Trademark Building Supply, Inc. in the following order: on all interest charges, if any, and then, invoices beginning with the earliest in date up to the most recent.

12. Customer agrees that by signing this document, they are authorizing Trademark Building Supply, Inc. to obtain financial information from the Trade and Bank references listed in the credit application. Customers explicitly authorizes Trademark Building Supply, Inc. to obtain credit reports in connection with this application for credit. Customer also authorizes the Trade and Bank references, listed in the Credit Application, to release to Trademark Building Supply, Inc., on a continual basis, any other financial information required by Trademark Building Supply, Inc. to make its credit decisions. Customer hereby waives their rights to privacy with respect to all applicable Privacy Laws.

13. Trademark Building Supply, Inc. agrees that any subsidiary, associated or affiliated companies named by Customer, shall be entitled to participate in the credit privileges of Customer, provided that Customer agrees to be fully responsible for payment of any charges incurred by such companies and hereby guarantees payment thereof.

14. All disputes must be submitted to Trademark Building Supply, Inc., in writing, no later than **30** days following the date of billing. Any billing not challenged by Customer within **30** days will be deemed accepted and is agreed the billing shall not be subject to dispute by Customer.

15. Should Trademark Building Supply, Inc. refer Customer's account to a collection agency and/or attorney, all reasonable collection and legal fees are to be paid by Customer. Customer agrees that all disputes with Trademark Building Supply, Inc. will be subject to jurisdiction and resolution.

16. If any one or more of the above terms becomes invalid or illegal in any respect, such term or terms shall be waived. The validity, legality and enforceability of the remaining terms shall not be affected.

17. This document, together with any attached documents and invoices, constitutes and expresses the entire agreement of the parties. In the case of conflict between this document and any other contract or document, the parties that understand that this agreement controls, unless stated otherwise by the parties.

\_\_\_\_\_  
has agreed to the terms and conditions  
above associated with the credit application with Trademark Building Supply, Inc. I certify  
that the above information is true and accurate.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature (Signing Officer)

\_\_\_\_\_

Name and Title

\_\_\_\_\_

Phone Number

\_\_\_\_\_

Address

\_\_\_\_\_

Email